



DEFENSE CONTRACT MANAGEMENT AGENCY

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FORT LEE, VA 23801-1809

NOV 05 2018

DCMA-DPS 008

MEMORANDUM FOR ALL DCMA EMPLOYEES

SUBJECT: DCMA Sexual Assault Prevention and Response (SAPR) Policy Statement

Sexual assault is a crime that has no place in today's society and certainly not within DCMA. It is a violation of everything our organization stands for and is in direct opposition to the agency's core values of integrity, service, and excellence. It is my policy that DCMA employees, military and civilian, shall at all times; conduct themselves in a manner that is respectful of others. I have a "zero tolerance" standard for sexual assault.

DCMA will take aggressive and sustained measures to prevent sexual assault and to ensure prompt, victim centered care and response for all sexual assault victims. Leaders at all levels, are directed to take action to prevent and deter all forms of sexual assault, protect and support victims, report allegations of sexual assault to the appropriate authority, and hold offenders accountable as appropriate. Additionally, all leaders and supervisors will be held accountable for ensuring the safety of our employees to include establishing an organizational climate that encourages sexual assault reporting without fear of retaliation. Employees who believe they have experienced retaliation as a result of filing a sexual assault report, may report their experiences safely and securely through the DoD IG Complaint Hotline at (800) 424-9098, or complete an online hotline complaint form at <http://www.dodig.mil/hotlinecomplaint.html>.

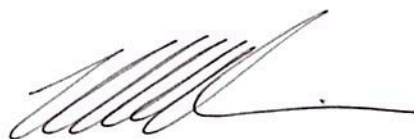
Component Heads and CMO/Center Commanders/Directors will: (1) Comply and remain current with all sexual assault prevention requirements as set forth by the Department of Defense Directives and Instructions, (2) Immediately report any sexual assault incident and provide assessments of their prevention efforts and responses to any incidents to the DCMA SAPR Program Manager, and (3) Monitor their command climate with respect to sexual assault and ensure victims are treated with dignity, compassion and respect.

Civilian employees who are victims of sexual assault may file an unrestricted report through their chain of command, law enforcement, a Sexual Assault Response Coordinator (SARC) or SAPR Victim Advocate (VA). Uniformed service members who are victims of sexual assault may file an unrestricted or restricted report (a restricted report cannot be filed with anyone other than medical personnel, a SARC or VA). Any DCMA employee with knowledge of, or witnesses a sexual assault, shall report the incident to a DCMA SARC or SAPR VA, to receive confidential assistance and additional information regarding reporting options. A complete listing of DCMA SARCs and VAs can be found on the SAPR website at: <https://360.dema.mil/directorate/PH-DC/DCO/SitePages/SAPR%20DCMA.aspx>. Military and civilian personnel can also contact the DoD Safe Helpline at (877)995-5247, or <http://www.safehelpline.org> for sexual assault assistance and information.

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This policy is designed to reinforce my commitment to sexual assault prevention. However, solving the problem of sexual assault is the responsibility of all of us. I am firmly committed to ensuring DCMA maintains a climate where mutual respect, trust and professional values create an environment where sexual assault is not tolerated, condoned, or ignored. I ask every member of DCMA to look out for and take care of one another. We must all be vigilant in our responsibilities to prevent this unacceptable conduct. I will not allow sexual assault to injure our personnel, our friends and our families; or destroy our professional values and compromise readiness.

Additional information may be obtained from the DCMA SAPR Program Manager at (804)734-0870 or cheryl.a.hendrix.civ@mail.mil.

A handwritten signature in black ink, consisting of several stylized, overlapping loops and a long horizontal stroke extending to the right.

David H. Lewis
VADM, USN
Director